SUMMER YOUTH EMPLOYMENT 2013 AGES 14 - 21

Are You Ready?

Applications for youth employment will be available starting **May 1, 2012**.
Completed applications must be turned in by **May 31, 2013; 4:30 PM**
(**NO EXCEPTIONS BEYOND THAT TIME – IT IS NOT FAIR TO THE STUDENTS THAT SUBMITTED COMPLETED APPLICATIONS ON TIME**).

Summer youth employment will **start July 1, 2013** and conclude on **August 9, 2013**
ELIGIBILITY: ENROLLED SENECA, CHILD OF SENECA FATHER, ENROLLED FEDERALLY RECOGNIZED TRIBE

To help you get ready for the application here is the list of documents that will be needed:

- ✓ Age – 2 forms – proof of age: **Birth Certificate IS REQUIRED**, Driver's/non-Driver's License
- ✓ Residency – 2 forms – with student's name on it for example: mail, utility bill, cell-phone bill, report card, certified letter from Clerks office. Must be residents of either Cattaraugus or Allegany territory and Child enrolled in local school district of either territory. (Salamanca, Gowanda, Lakeshore, Silver Creek or School away from territory)
- ✓ **Tribal Enrollment Card of Child: if child not enrolled, then a copy of the Seneca Father Tribal Enrollment card along with the Child's birth certificate with the Seneca Father listed on birth certificate**
- ✓ High School Diploma/GED or Proof of Enrollment in High School (Current Report Card) or GED program and/or IEP document
- ✓ **Original Social Security Card** of Child
- ✓ Proof of Income of Head of Household and/or Child -
  - **FOUR** current consecutive pay stubs (Within 30 days of application) **or**
  - 2012 W2 form and one current dated pay stub **or**
  - Current Dated Pension Award letter **or** Current Dated SSA/SSI Award letter **or**
  - Current Unemployment benefit document **or**
  - Current award letter form Social Services or Benefit Budget Letter (must **include applicant's name**, benefit #
- ✓ Current Working Papers – **Contact local school district for Papers – if you have working papers from last year – check your dates**
  - 14 and 15 years of age on **May 31, 2013**
  - 16 and 17 years of age
- ✓ Custodial Papers if applicable

Pre-employment drug screen mandatory for eligible applicants as per Tribal Council Resolution

If you fail to submit all required documents with your application, it will be returned. It is in your best interest to **submit all documents with the application**. The program cannot legally get your documents for you. This is your responsibility. Priority for students that have not worked in past Summer Youth programs
Employment slots based on availability of funding

Employment & Training Department
Cattaraugus Territory – 88 Iroquois Drive, Irving – 532-1033
Allegany Territory – 3674 Administration Drive – 945-8120