

Request for Proposals



Design-Build Project

Seneca Nation Cattaraugus Skate Park

January 2025

Prepared by:
The Community Planning and Development Department
12837 Route 438, Irving, NY 14081
Phone: (716) 532-4900 x5093 Community Planner

Request for Proposal (RFP)

Project Title: Cattaraugus Skatepark Project

Issued by: The Seneca Nation Community Planning and Development Department

Date Issued: January 8, 2025

Proposal Due Date: January 27, 2025

1. Introduction

The Seneca Nation is seeking proposals from qualified and experienced skatepark design and construction firms to develop a new, community-focused skatepark. This project aims to create a safe, engaging, and sustainable space for skateboarders, BMX riders, and other wheeled sports enthusiasts.

2. Project Overview

The proposed skatepark will be located at 12767 Route 438, Irving, NY, (see appendix A for site location). The project will involve the design, planning, and construction of the skatepark facility. The selected contractor will be responsible for the entire process, from concept development to final construction and handover.

3. Project Goals and Objectives

- To create a high-quality, accessible, and safe skatepark that accommodates skateboarders, BMX riders, rollerbladers, and scooter riders of all skill levels.
 - To design a park that is aesthetically pleasing and integrates well with the surrounding environment and Seneca culture.
 - To ensure long-term sustainability with durable materials and a focus on low-maintenance design.
 - To foster community engagement by providing an inclusive and welcoming space for local youth and adults by inclusion in the design stage.
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4. Scope of Work

The scope of work includes, but is not limited to:

4.1 Site Assessment & Consultation

- Review environmental study that will be provided.
- Onsite visit to obtain information needed for space planning.
- Engage with the local community, including skaters, BMX riders, and other stakeholders, to gather input on design preferences and park features.

4.2 Design

- Create a preliminary design that includes features like ramps, bowls, street obstacles, half-pipes, rails, ledges, and plazas.
- Ensure the design is inclusive and accommodates users of various skill levels and types of wheeled sports.
- Provide a detailed layout of the park, including measurements, material specifications, and safety features.
- Design pathways, fencing, lighting, seating areas, and landscaping to enhance the overall park experience for later development.
- Final size to be determined based on budget.

4.3 Permitting & Approvals

- Ensure compliance with safety and accessibility standards.
- Obtain and maintain a Seneca Nation Business License if selected.

4.4 Construction

- Excavate and prepare the site for construction, ensuring proper grading and drainage.
- Build the skatepark features using high-quality, durable materials (concrete, metal, etc.).

4.5 Safety & Accessibility

- Follow all industry standards and best practices to ensure safety for users.
- Ensure the design is accessible to people with disabilities in accordance with ADA (Americans with Disabilities Act) guidelines.

4.6 Post-Construction

- Conduct a final inspection and walkthrough with Community Planning and Development to ensure that all work has been completed according to the contract.
- Provide a maintenance plan and recommend best practices for upkeep and long-term sustainability.

5. Project Timeline

The project is expected to follow the timeline outlined below. The selected firm will be required to meet the following milestones:

- **Proposal Submission Deadline:** January 27, 2025
- **Award of Contract:** February 12, 2025
- **Site Preparation & Mobilization:** tbd
- **Design Development:** tbd
- **Construction Start:** tbd
- **Project Completion:** July 2025
- **Grand Opening:** July 2025

Note: Proposals should include a timeline with detailed milestones.

6. Proposal Requirements

All proposals should include the following:

- **Company Overview:** A brief introduction to your firm, including experience with skatepark design and construction.
 - **Design Approach:** A description of your design philosophy and how you will incorporate community input.
 - **Project Team:** Names and qualifications of key personnel who will be involved in the project, including designers, engineers, and construction workers.
 - **Examples of Past Work:** Provide images and descriptions of similar skatepark projects your firm has completed.
 - **Timeline:** A detailed project schedule outlining key milestones and deadlines.
 - **Cost:** A breakdown of costs for each phase of the project, including design, materials, labor, permits, and other associated costs. Please include any payment schedule or milestone payments. The budget for this project is **\$250,000** provided by The Skatepark Project and should include a 5% TERO fee.
 - **References:** Contact information for at least three (3) past clients who can speak to the quality of your work.
 - **Insurance and Bonding:** Proof of liability insurance and bonding.
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7. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- **Experience and Qualifications:** Demonstrated expertise in skatepark design and construction.
- **Design Quality:** Creativity, functionality, and community engagement in the proposed design.
- **Project Timeline:** Feasibility and adherence to the proposed schedule.
- **Cost:** Overall project cost and value for money.
- **Sustainability:** Commitment to environmental sustainability and low-maintenance design.
- **Safety and Accessibility:** Adherence to safety standards and ADA compliance.

8. Submission Instructions

Please submit your proposal in digital format (PDF) by January 27, 2025, at 4pm to:

Community Planner
Community Planning & Development Department
Courtney.John.Jemison@sni.org
716-532-4900 x5093

Proposals submitted after the deadline will not be considered.

9. Additional Information

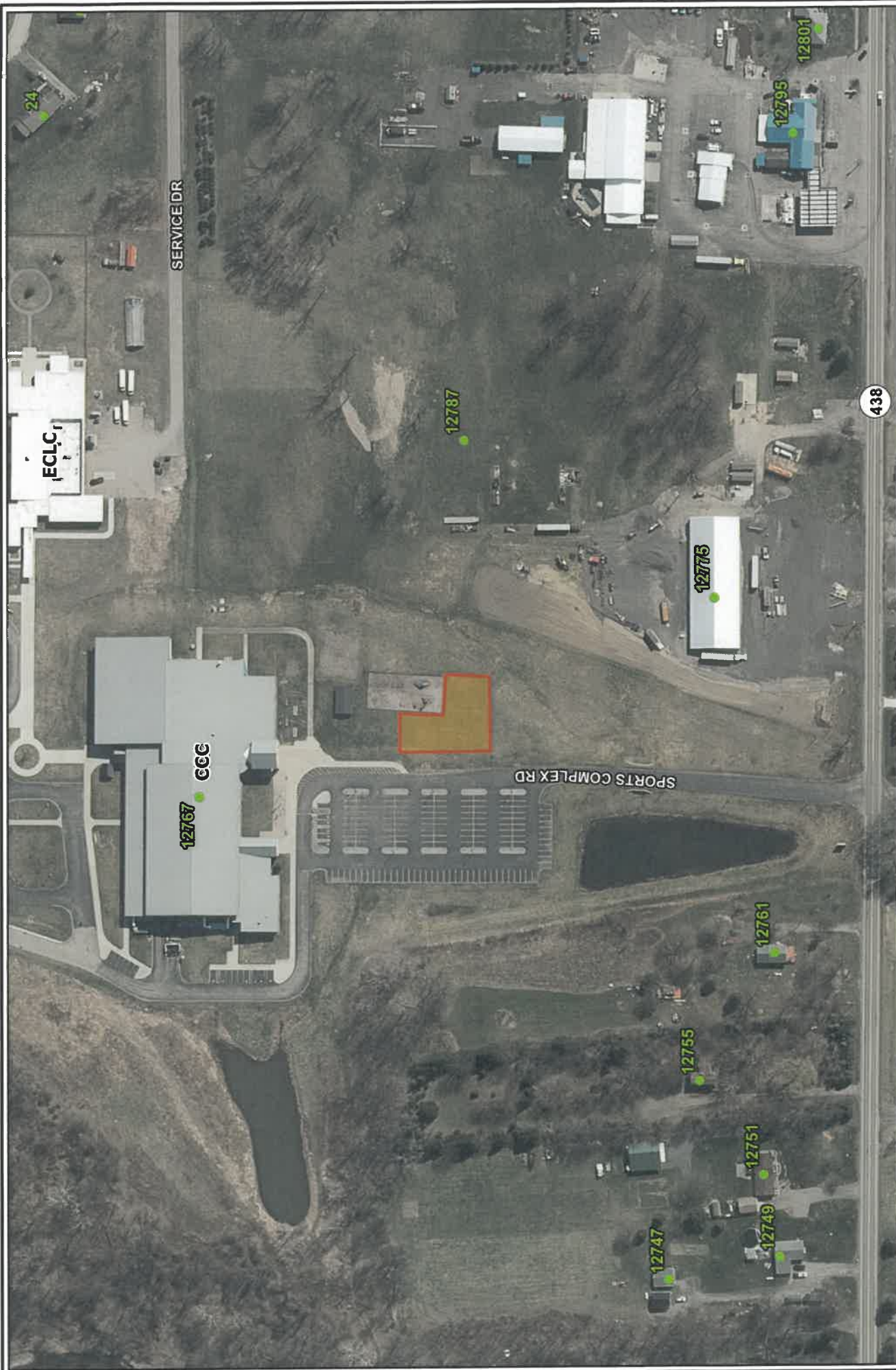
For any questions or clarifications regarding the RFP, please contact Courtney John-Jemison, Community Planner, by January 24, 2025.

10. Confidentiality

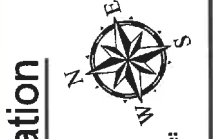
All proposals will be treated with the utmost confidentiality. The selected firm will be expected to sign a non-disclosure agreement (NDA) if necessary.

11. Terms and Conditions

Pursuant to the Seneca Nation Construction Consultant Agreement



DISCLAIMER
 The data shown here has been processed from a number of different sources considered reliable. The Seneca Nation of Indians, Inc. makes no guarantee that the data depicted in this map is complete or that the data is current. The Seneca Nation of Indians, Inc. is not responsible for any errors or omissions that may occur over time.
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Print / Export Date:
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400 Feet

2021 Orthoimagery
 Seneca Nation Geographic Information Services



Legend
 Proposed Skate Park Area
 Cattaraugus Territory Addressing

Cattaraugus Territory - Proposed Skate Park Location

