

## SN Disability Benefit Direct Deposit Sign-Up

The SNI Disability Benefit is distributed monthly on or about the 15<sup>th</sup> of each month. If the 15<sup>th</sup> falls on a Saturday, your benefit will be deposited on Friday. If the 15<sup>th</sup> falls on a Sunday, your benefit will be deposited on Monday.

Direct Deposit offers several benefits...

- No lost, stolen, or misplaced checks
- No worrying about your money if out-of-town or hospitalized
- No need to stand in line at the bank or supermarket to cash your check.
- Consistent same day deposit each month.

In order to sign up for this service, you will need to:

1. Submit documentation showing that you have not moved from your residency in the Past 2 years.
2. You MUST recertify for the program every 6 months to prevent fraud.
3. Applicant cannot have a voluntary assignment from any other Seneca Nation Department. (i.e. SN housing)
4. Complete the direct deposit form
5. Attach a voided deposit slip or check (the name on the account MUST belong to the person the check is issued to)
6. Return all of the above to SN Disability Services or Fiscal

Please return all forms

In person: Seneca Nation Disability Services

83 Wildwood Avenue

Salamanca, NY 14779 (Fridays 10a-2p)

210 TIS Ext.

Irving, NY 14081

OR: Fiscal Department on the 3<sup>rd</sup> floor of SAAB building.

**Please be sure your banking institution's routing or ABA number and your account number are correct. An error in these will cause a delay in processing your request for direct deposit. Please call them to ensure they have your letter ready same day as request.**

If you have any questions, please contact the SNI Accounting Office at 945-1790, ext. 3023.